

VIRA Full Board Meeting
1-31-17, 8:00pm. Adjourned 9:55pm
OACS Conference Room

Present: Emily You, Jocelyn Roth, Jennifer Knerr, Harrison Stewart, Daria Berstell, Renil Bejoy, Daniel Freedland, Aiyappa Bollera, Beatrice Rodewald, Morgan Marquez, Analia Mireles, Helena Augenstein, Ephany Wang, Maren Wilder

- President
 - Improvements
 - <https://docs.google.com/a/vanderbilt.edu/document/d/1QvyO3O7xgUXSTGVAwGClwMEODOlXkMuSi00eDHxfLnU/edit?usp=sharing>
 - Philanthropy:
 - Emily: Want to make a lasting difference. A lot of people brought up fundraising, but that could be difficult (because college students can be thrifty). Harsha was considering implementing some fundraising. Would love to have Analia stand up at every GBM and give announcements of upcoming service activities. This puts philanthropy in greater focus
 - Analia: Wants to bring back the Gala as a fundraising event. Other service organizations are more focused on fundraising, but we'd rather be active in the community - serve rather than give money
 - Analia: Transportation may be the biggest issue
 - **Action item** - Maren: Include "do you have a car" in google doc with phone numbers
 - Jenn: Can get OACS cars, but the sooner in advance you know the dates you need, the better
 - Emily: Mantra of being proactive rather than reactive. Analia can contact organizations without having to run it by the board every time
 - Pub/Tech:
 - Emily: Step up our insta game. We used to have a VIRA website, but it got taken down because it was inactive
 - Helena: Feels like a website is redundant, probably won't get as much traffic as anchorlink/groupme/facebook
 - Renil and Aiyappa: Think that this is helpful for people from other schools, etc
 - **Action item** - Renil: Send Emily links of websites we might want to model
 - Analia: AASA has a good website, might be good to model
 - **Action item** - Renil: Make Helena an admin on FB page
 - **Action item** - Helena: T-SHIRTS!!!
 - Emily: Loves idea of photo campaign about "why I joined VIRA" - could overlap this time with board photoshoot

- Daniel: Might want to have a different vibe for “why I joined VIRA” than for Board/Secretariat photoshoot
- Emily: Loves video/conference montage, but obviously people would need to submit content
- Head Delegate:
 - Emily: Already starting to move away from crazy crisis arcs. Maybe formalize feedback sessions
 - Daniel: No rubric, but “How To” sheet will be ready before VICS
- Social Enrichment:
 - Emily: Change name of Social Enrichment. Too formal.
 - Emily: Love dinners, study sessions.
 - Study sessions, movie nights/days: Reserve room in Buttrick. International films?
 - Emily: Make sure to always check master calendar to avoid conflicts
- Finance:
 - Send out once a month budget updates?
- General:
 - Improve unity
 - Emily: Those who don’t go all in on social or go to conferences often get left out. This can be a large group effort
 - Diversity
 - Analia: Join MLC? Cosponsor more?
 - Emily: We are cosponsoring Harambee
 - **Action item** - Analia: look into joining MCL, ask if they know if there’s any problem with OACS
 - Daniel: OACS may have a problem with us trying to join another umbrella
 - **Action item** - Josie: Check with OACS to see if they’d have a problem
 - Jenn: If we reach out to other organizations, that could help
 - Maren: Vandy Spoken Word
 - Ephany: NPCH
 - **Action item** - Ephany: Reach out to NPHC to find opportunities for collaboration
 - Helena: Look at MOSAIC program. Potentially encourage VIRA freshmen to host MOSAIC students?
 - Culture of complacency, social drama
 - Emily: Take the high road in GroupMes. Board members should hold themselves to a higher standard. Shut down arguments that aren’t respectable
 - Josie: We are representatives of VIRA. Don’t publicly bash VIRA, bring up your concerns with board members in a formal

capacity. That sort of thing is terrible for new members - it scares people off

- Analia: Remove people from GroupMes who are being unprofessional. There is a line of conduct that shouldn't be crossed. Memes are one thing, vitriol is another
- Emily: General rule that in VIRA Announcements, board members should be making announcements, but promotion of other organizations is grounds for removal.
- Encourage MVE/GME, greater presence on other listservs
 - **Action item** - Aiyappa: Do this.
- Flyers
 - Daniel: Good when done effectively. Make facebook events a week in advance, not a day (easily done in facebook group)
 - Get some free printing through Dean of Students Office, so it makes sense to do this sometimes
 - Josie: Might not be worth it for every GBM
 - Morgan/Emily: Use it to promote bigger speakers
 - Emily: Helena can use ACE Design Team to design flyers
 - Ephany: Use Commons House "Potty Press" - newsletters on bathroom stall doors
- Code of Conduct updates/discussion
- Constitutional amendments, getting rid of contradictory stuff
 - Emily: Wants Josie to do that
 - **Action item** - Josie: Do that
- Board photoshoot
 - Get ready for yo close up
 - Emily: Had people send in pictures with new board, will look better, especially as we attempt to step up our social media presence
 - Daniel: Wants to coordinate with the VIRUS photo shoot for ease
 - Emily: Don't count on it
 - Daniel: Would want to do VIRUS's first - plus some people are gone
 - **Action item** - Maren: Send out whenisgood to see when people are available
- Expectations of me, each other, and board as a whole
 - Morgan: Fun, a place where we can bounce ideas
 - Harry: First leadership position, hope that everyone gives input - it's not just one person being in charge of one thing
 - Emily: Very collaborative. A lot of positions overlap, work together. Hope that this contributes to a bond as a board
 - Josie: Likes the transparency. We want people to be able to be informed, no executive overreach
 - Analia: Excited to get people engaged in the Nashville community, wants to collaborate with organizations - community service, greek life, MLC, medical

groups. Wants to do more advocacy, especially in light of recent events (which don't only affect international relations, but people on this campus)

- Board bonding?
 - Emily: Dinner or baking
 - Action item - Maren: Send out whenisgood to see when people are available
- Transition binders:
 - Emily: has one for each position
 - Action item - Emily: Send to each person
 - Josie: Pub/Tech binder should have relevant passwords
- Attorney General
 - Voting procedure amendment (see next page)
 - Josie: Nothing is deleted from the language about voting procedure, but it adds the moderated caucus.
 - Analia: Wants to move to electronic ballot - environmentally friendly, easy
 - Josie: That's in constitution, to be implemented at discretion of Attorney General. Not mandated, but probably easier for transparency's sake
 - Morgan: Candidates should be able to defend themselves - possible Q&A
 - Maren: Can be a useful tool - maybe moderated caucus AND Q&A?
 - Josie: Agrees - could do Speech, then Q&A, then moderated caucus so that all bases are covered
 - Daniel: People get angry when we go too long
 - Harry: Agreed - may not be required to do Q&A for every candidate, but
 - Emily: Need a motion every time for Q&A, wouldn't just happen automatically. Much more of a time imposition to mandate it for every position, but if it's specifically requested that makes sense
 - Analia: Standardize length of Q&A. Q&A would be good as a way to allow candidates to bring up anything they forgot
 - Morgan: Before next election, send out a disclaimer that it'll take a while so that people don't plan stuff after
 - Daniel: If people have something bad to say about a candidate, it should be said in front of them
 - Aiyappa, Harry, Bea: But that doesn't mean that everyone will, so the
 - Renil: If you give people the option of Q&A vs. Discussion, people can just roll over a candidate in discussion without giving candidate chance to respond
 - Ephany: Maybe don't list set time for Q&A or Discussion, just clarify that elections will take a while. Someone who is going to vote should be committed to sticking around for what may be a long meeting
 - Jenn: Q&A gives people who are comfortable saying things in front of a candidate the chance to do so, and discussion would be good for those who weren't willing to say bad things in front of a candidate
 - Josie: Changed amendment to add Q&A to be approved by simple majority
 - Emily: With addition of Q&A, change caucus time. Wait and vote on this amendment next week

- **Action item** (optional) - Morgan and Josie: Coordinate on the language of amendment
 - Will bring leftover promotional merch for Helena at next meeting
 - Director of Finance
 - Daniel: Any spending for VIRA things must be recorded
 - Vice President of Administration
 - Deadline for email updates: 6:00pm Sunday
 - Emily: Make sure things are in format that Maren can just copy and paste
 - Vice President of Conferences
 - Green Dot training/ certification:
 - Emily: Consider requiring Green Dot training to go on conferences - attempt to better the environment
 - Aiyappa: Can we make this a requirement for all of VIRA?
 - Analia: It depends on how involved people are - casual members would potentially be turned off by the commitment/implication
 - Bea: Recommend but don't require for those, make it a more welcoming thing
 - Daniel: Make it a requirement to be full member
 - Jenn: Incentivize it somehow - make it one of three approved VIRA events
 - Daria: A lot of Greek life things, other activities already require this
 - Daniel: If we make it a VIRA rather than a MUN requirement, that makes MUN less confusing (and you're required to be a full member to go on a conference, or plan to be a full member)
 - Aiyappa: This covers more people on the conference end, generally a good program
 - Daria: Can request sessions from Project Safe. There are multiple
 - Aiyappa: Campuses that do Green Dot have 40% reduction in assaults
 - Daniel: Can we get one done in the next month?
 - **Action Item** - Emily: Schedule this
 - First sim was last weekend
 - Big Sim is coming up next weekend and we already have around 16 people signed up (wool!) even though deadline is this weekend
 - Daniel: Need staffers
 - Training 2 is being prepared
 - Thursday
 - Mostly being planned by Renil
- Vice President on Campus
 - Card Access for Board
 - Office of Student Organizations
 - Emily: They may not be quick to respond, but can drop in
 - Programming Board Plans
 - Aiyappa: Wants to step up this board. Create more events for people to go to than just GB, coordinate with Social Chair. Want to expand interactions
 - **Action item** - Jenn and Aiyappa: Coordinate about this

- Emily: Last semester, this looked like special events: AEI by John, Senate Foreign Relations staffer. That said, of course collaborate with Social and M&E, but also do foreign relations events
 - Ephany: Are we drawing a line between these? Overlap is good, but
 - Aiyappa: Ideally, people take point on the issues that obviously fall under one jurisdiction, but make it collaborative. Play it by ear
 - Jenn: A lot of it comes down to the motivation behind an event
 - Emily: Commons dinner, big little, etc. Things that are geared towards new members, that's M&E. Social does events such as laser tag. But these aren't hard lines at all. As always, communication is key
 - **Action item** - Maren: Make a Google Sheet with everyone's phone numbers so that we can all get in contact
 - Send out application in weekly email on Sunday
 - **Action item** - Aiyappa: Send blurb to Maren
 - Get ideas going
 - Alternative Programming for VIRA
- Secretary General of VUMUN
 - Protection of Minor stuff, Office of Student Accountability, Diana Morris
 - Emily: Morris knew Daniel from VUMUN, wants to get to know Morgan
 - Morgan: Met with Megan Smith on Friday, met with Jess Bostic (sp?)
 - Morgan: Sending out committee application tonight - send email to VUMUNBODY@list.vanderbilt.edu.
 - Morgan is an admin on FB group, so can post there
- Secretary General of VIRUS
 - Secretariat bonding dinner in a few weeks
 - Unofficial secretariat dinner on Friday as well
 - Compiled a 75 school contact list so far, continuing to be made
 - Currently working on logo/color scheme for the conference and the website domain
 - Virusmun.org
 - Cost for website: \$16
- Head Delegate(s)
- Director of Technology/Publicity
 - Helena: Anyone who needs updates from this, let her know
 - Josie: T-Shirts are a long process. Can guide her through that, but it'll take a while
- Director of Philanthropy
 - Analia: Wants to have weekly or biweekly service events. Big fan of Tennessee Center for International Empowerment. Good because they have volunteering hours from 6:00-8:00pm.
 - Plans for community service and potentially collaborating with other orgs
 - Partnerships such as Greek life
 - Especially if we want to work on our image, grow membership
 - Volunteer for TN neighborhood Justice
 - Emily: We already have a contact here

- Director(s) of Social Enrichment
 - Ephany: Didn't really hear a lot about what was going on in the past. We want to balance inclusivity and being close knit. Looking forward to fostering this in VIRA
 - Harry: Any club has parties - obviously they can be good. But there's a lot of opportunity to branch out, do more. Potentially work with Philanthropy to make new events out of service projects. For instance, Harry got to know people better when volunteering at Second Harvest. People get pulled in a lot of directions at night, but lunches, brunches, movies, etc. have a lot of potential. Always looking for suggestions
 - Harry: Use social events to experience other cultures: Dinner?
 - Morgan: Loves the dinner idea - a social event that ties us to the core purpose of VIRA
 - Bea: Plenty of people don't just like going out, so this is good for inclusivity
 - Renil: Wanted to have a social event the Saturday of the Big Simulation
 - Daniel: Had talked to Rejul about this before new social chair was chosen
 - Ephany: Need to know living arrangements for next year to figure out hosting
 - Josie: Rules of Greek life will stop Ephany or Morgan from hosting things first semester
 - Daria: Is this different if it's explicitly VIRA? (Update: Probably no)
 - Ephany: Want to create more traditions - weekly traditions (dinners, trivia, dog watching)
- Editor of GlobalVU
 - Working on this semester's print issue
 - If anyone shows interest in writing please send them my way
 - Welcome to write an original article
 - Internationally-related papers from class are also welcome
 - Timeline: Looking to have it out in early April
 - Daria: Will continue to regularly update the website. Right now, articles go up once a week, should move to twice a week soon
 - Emily: Daria and Helena should be working together to promote GlobalVU
- Director of Membership and Engagement
 - Commons dinners
 - Jenn: This is a good way to reach freshmen outside of GBM. Some people get the impression that VIRA is mainly social. Echoes the sentiments of On Campus and Social of wanting to diversify our activities, but we also want to make sure that that translates to our reputation
 - Talk to new people that are showing up to meetings
 - When people swipe into events, get in contact with them (look at who shows up and reach out to the new people)
 - Welcome to VIRA email?
 - Analia: This is probably most useful in fall semester
 - Emily: A lot of the time, people who just come for GME or MVE don't want to be added to the listserv
 - Emily: Talk to people at the meetings. Obviously we won't be able to get every single person to come back. Act intentionally to get people, but don't be ridiculous.

- Get some people to potentially reach out to new members and grab lunch or something with them to make coming back to VIRA less intimidating
 - Analia: Definitely get board members to do one-on-ones like this so that people feel more welcome. In the past, VIRA has been very segmented
- Morgan: We should make it a job of board members specifically to sit near new members, not just in front with each other.
- Ephany: Next semester, have board members take freshmen out for lunch/dinner before Commons Dinners
- Maren: Want to make sure that Big/Little happens way sooner in the fall semester
- Jenn and Maren: Big/Little speed dating???? Especially since freshmen don't know who to request
- Analia: Organize active things like hiking (this is probably more social)

Article VIII Selection of Officers, Section A, Provision 8.

The Attorney General shall take the vote on a per-office basis. Each candidate for President is allowed to speak for no more than five minutes on his/her qualifications for office and/or plans for action once in office; candidates of all other offices have no more than three minutes. After all candidates for the particular office wishing to speak have done so, anyone may move for a question and answer session which must be approved by 50%+1 of voting members present. Such sessions will be limited to two questions per candidate, with a sixty second speaking time. After this, anyone may move for a moderated caucus which must be approved by 50%+1 of voting members present. During such a session, the candidates will leave the room in which the election takes place. The Attorney General will lead a moderated caucus to discuss the candidates and their qualifications for office; each speaker in the moderated caucus will have a speaking time of one minute; the caucus will not exceed five (5) minutes in duration without extension approved by 50%+1 of voting members present. After the caucus, voting by secret paper ballot or electronic ballot will occur. The ballots will be collected and counted by two people appointed by the Attorney General. This procedure is to be repeated for each office in contention starting with President until all offices have been elected.

Pink = Josie Roth amendment

Yellow = Andrew Batallas amendment

Green = changes to Batallas; deemed friendly