

**THE BYLAWS**  
**OF**  
**PHI KAPPA SIGMA FRATERNITY**  
**Alpha Iota**  
**Vanderbilt University**

The Alpha Iota Colony of the Phi Kappa Sigma International Fraternity located at Vanderbilt University, being on their way to becoming a fully chartered undergraduate Chapter of Phi Kappa Sigma International Fraternity, specifically adopts, accepts and acknowledges the International Bylaws and Traditions of the Fraternity and, in addition, the following Bylaws are adopted under which this Colony shall operate.

**Article I. Instrument**

**Section A: Name of This Society**

The name of this society shall be “The Alpha Iota Colony of the Phi Kappa Sigma Fraternity,” hereinafter shall be referred to as “the Colony.”

**Section B: Laws Governing the Colony**

The Colony shall be governed by the Constitution and Acts of the Phi Kappa Sigma Fraternity, by these bylaws, and by the permanent resolutions that the Colony may enact, in order of decreasing authority. All Colony affairs shall be conducted in accordance with the rules of Vanderbilt University Inter-fraternity Council, hereinafter referred to as “the I.F.C.” and the rules of Vanderbilt University, hereinafter referred to as “Institution”.

**Section C: Amendments and Suspension of Bylaws**

All proposed amendments to these bylaws shall be posted on the Colony Chapter Spot account in the amendment folder under documents prior to the meeting at which the proposed amendment is first brought before the Colony. The proposed amendment must then be tabled for a period of two weeks. All proposed amendments must be approved by a 2/3 vote of all active brothers before it becomes an approved bylaw.

The bylaws are not meant to be suspended except for unusual circumstances. The Colony may suspend bylaws that deal with time if there is a time-sensitive issue. The Colony may also suspend any bylaw that may cause the Colony an extreme financial burden. No bylaw may be suspended out of sheer inconvenience. Bylaws may be suspended by three-fourths of the members present and voting. Suspension of bylaws cannot supersede Phi Kappa Sigma’s Constitution and Acts or Policies.

## **Section D: Filing of this Instrument**

This instrument shall be officially set down in six dated copies, one original and five duplicates. The official printed copies shall be signed by the Alpha and the Sigma. These copies shall be numbered and designated or entrusted as follows:

1. Official Copy (Original) – Chapter Room File
2. Alpha
3. Sigma
4. Vanderbilt University
5. Chapter Advisor
6. Southern Grand Delta

The Official Copy and all amendments, alterations and corrections thereto shall be maintained as a master copy for reference purposes only and may be removed from the Chapter Room File only for the purpose of inserting amendments, alterations, and corrections, as may be necessary.

## **Section E: Definition of Terms**

Executive Board – The Executive Board shall be an advisory committee composed of the Alpha, Beta, Pi, Sigma, and Tau. Members who hold multiple positions shall be allowed to cast a single vote.

Office – The delegation of powers to, and the requirement of discharge of duties from a member of the Colony. Specifically the Offices are from highest rank to lowest: Alpha, Beta, Pi, Sigma, Tau, Iota, Chi, Psi, Phi, Upsilon, Theta.

Officer – An active member of the Colony who has been elected by the Colony to fill an office and who has been duly installed into that office.

Minutes – The official record of the proceedings of the Colony meeting as kept by the Sigma.

Constitution and Acts of the Fraternity – The Constitution and acts of the Phi Kappa Sigma Fraternity as furnished in printed form by the Grand Chapter.

Colony Function – A Colony activity designated by the Alpha as requiring the attendance of all Active Members. Additionally all New Members are required to attend as appropriate.

International Office or Headquarters – Phi Kappa Sigma International Headquarters, Two Timber Drive, Chester Springs, Pennsylvania 19425.

Permanent Resolutions – The Permanent Resolutions of the Colony shall be a body of standing rules and policies of the Colony, inferior only to the Constitution and Acts of the Fraternity and

the Colony Bylaws in order of precedence. Specifically, they shall, unlike ordinary resolutions, not be affected nor made null and void by the election of succeeding administrations.

Inter-fraternity Council – The governing body for social Fraternity organizations of Vanderbilt University.

Judicial Board – The Judicial Board shall be a committee composed of the Judicial Board chairman, and four active members of the Colony, and shall govern over judiciary affairs of the entire Colony. The Judicial Board shall follow the regulations outlined in the Judicial Procedures of the Colony of the Fraternity.

## **Article II. Membership**

### **Section A: Definition of Members**

The membership shall be distinguished in the following categories:

1. **Good Standing:** An initiated or inducted undergraduate or graduate active member of the Fraternity who is currently enrolled at Institution, is not delinquent in any financial account with the Colony, Institution, and/or the Fraternity at the beginning of the current school semester, is paying the required dues to the Colony in full or on a payment plan authorized by the Tau with Promissory Note on file, and has a cumulative and semester grade point average greater than or equal to 2.500 while enrolled in a full time status for the duration of the semester. (For clarity: full time is 12 credit hours for undergraduates and 6 credit hours for graduates)
2. **Probation:** An initiated or inducted undergraduate or graduate member of the Fraternity at Institution, who is delinquent in his financial accounts with the Colony, Institution, and/or the Fraternity and not paying on an approved plan, or is put on probation because of judicial action. A member in good standing whose cumulative GPA is less than 2.500 or whose semester GPA is less than 2.500, or does not maintain full time status in a semester shall become a probationary member. This member has not forgone any future eligibility of being an active brother. A student can hold probation status for two semesters before suspension.
3. **Suspension:** An initiated or inducted undergraduate or graduate member of the Fraternity at Institution, who is not paying dues and delinquent in any financial account with the Colony, Institution, and/or the Fraternity, or is put on suspension because of judicial action. This person has forgone any future eligibility of being an active brother.
4. **Alumnus:** Any initiated or inducted brother member of Phi Kappa Sigma who is a graduate of Institution, he must have forgone any future eligibility of being an active brother and not be delinquent in any financial accounts with the Colony.
5. **New Member:** An uninitiated undergraduate student of Institution who has accepted a bid from the Colony, has fulfilled his financial obligations to the Fraternity, and is proving and

readying himself through the new member education program, hereinafter referred to as “the Pillars”.

6. Special Circumstances Member: Any initiated or inducted member of the Fraternity who has declared to the Tau before the due date in a semester that he will not pay his dues or attend any Colony events for the semester. He will owe \$225 to the Colony for each semester he holds Special Circumstances Member status. The member must either pay \$225 or arrange a payment plan with the Tau before the due date; if the member does not, he will be held to the late fees that apply to the Colony during the semester for which he holds Special Circumstances status.

a. The Special Circumstances Member status applies to any initiated or inducted member of the Fraternity who is abroad during the Institute’s academic year. He owes the chapter \$225 for each semester he is abroad.

7. Returning Member: Any inducted member of the Fraternity who has chosen to no longer be affiliated with the Fraternity and decides to rejoin. He will owe \$225 to the Colony for each semester during which he did not pay dues and must complete The Pillars again.

a. Returning Members can only begin The Pillars if the Colony holds a vote and elects to allow the member to return and begin The Pillars.

### **Section B: Restrictions on Probation and Suspended Brothers**

1. Probationary Brothers shall comply with the following guidelines:

a) They shall not be allowed to vote in Colony affairs.

b) They are encouraged to participate in Rush functions. While they are not allowed to vote on prospective new members, their participation is seen as beneficial to the Colony.

c) Shall not be allowed to run for elected office or hold an appointed office.

2. Suspended Brothers shall comply with the following guidelines:

a) They shall not be allowed to participate in any Colony social functions (i.e. parties, mixers, etc.) or intramurals.

b) Shall not be allowed to attend meetings or rush events.

3. A member who does not meet requirements to maintain “Good Standing Status” shall be permitted to appeal to the active Colony to remain active for the current and/ or subsequent semester.

The appellant will provide a written appeal to the Alpha prior to a Colony meeting. The appeal shall include the reasons or circumstances that led to not meeting the requirements of the Colony.

Before any ballot may be held, the appeal shall be read by the Sigma and the Alpha shall give a brief description of the events that transpired at the antecedent regular meeting of the Colony

upon receipt of the appeal. Following the statement from the Alpha, the floor shall be open to the rest of the members for discussion. Time for discussion shall be limited to ten minutes.

However, at the end of this time, all those whose names are on the Beta's list shall be recognized before the time for discussion shall be closed.

At the end of discussion, the appeal shall ultimately move to a ballot vote. No appeal shall be granted except by a nine-tenths vote of the members voting at the meeting, a quorum being present.

If the appeal is granted, the appellant shall either work with the Pi to create an academic program to assist in achieving satisfactory performance or the Tau to create an effective payment plan to bring the member's account to a zero balance.

### **Section C: Pledging**

1. Voting on Prospective New Member: After a potential new member has been proposed in accordance with the Bylaws for a bid, a Colony vote shall be taken. The potential new member shall be given a bid by the Alpha and Chi, if among the brothers present at the time of the vote, there is not more than 33 percent of the active brotherhood objecting to the potential new member.

2. Expiration of Bid: A bid shall expire one semester after it was given to the potential new member. (For clarity: If the bid was given during Fall Rush, then it shall expire at the end of the following Spring Rush.)

3. Termination of New Members: A new member can be terminated in the following manner:

a) Before any ballot may be held, the Sigma shall read the proposal and the Iota shall announce the name of the candidate and give a brief description of his education progress. After the account from the Iota, the Pi shall give his account on the subject of the candidate's academic performance. Following the statement from the Pi, the floor is open to the rest of the members for positive or negative comments on the character and merits of the candidate in relation to Phi Kappa Sigma. Any negative comment can be waived at the discretion of the Chair; however, the Chair's decision may be appealed in the form of a motion. Time for comments shall be limited to ten minutes per proposal. However, at the end of this time, all those whose names are on the Beta's list shall be recognized before the time for comments shall be closed. If the candidate receives any negative comments, the floor will open for discussion regarding the candidate's continuation in or removal from the Pillars program. At the end of discussion the proposal shall move to a ballot vote.

b) A candidate who receives a black cube equal to or greater than one-tenth of the active voting Colony will receive a Blackball and be immediately removed from the Pillar program, but shall not preclude election at a later date. In case of the rejection of any candidate the paper containing his nomination shall be destroyed immediately following the meeting.

## **Article III. Officers**

### **Section A: Elected Offices**

The elected officers of the Chapter shall be: Alpha, Beta, Pi, Sigma, Tau, Iota, Upsilon, Theta(s), Chi, Psi, Phi.

### **Section B: Election of Officers**

1. Elections shall occur in the spring in the following manner:
  - a) Nominations will be taken the week before Spring Break.
  - b) Elections will be held the first chapter after Spring Break.
2. Each office shall be voted on separately and in the following order: Iota, Alpha, Beta, Pi, Sigma, Tau, Chi, Theta, Upsilon, Psi, Phi.
3. To be elected to an office, a candidate must receive a majority of the votes of all active brothers in good standing present.
4. If no candidate receives a majority of the votes, the candidate with the least amount of votes is eliminated and the procedure is repeated until one receives a majority of the votes.
5. During the election of officers, each candidate nominated from the floor for a particular office shall be given a period not to exceed two minutes in which to present his qualifications, views, and proposals concerning the office for which he is a candidate. The total time devoted to the discussion of candidates for any office shall not exceed the product resulting from the multiplication of two minutes times the number of candidates for that office. However, at the end of this time, all those whose names are on the Beta's list shall be recognized before discussion shall be closed..
6. No brother shall be elected to an office without his consent.
7. An officer of the Colony must be either (1) an active brother in good standing for the duration of his term or (2) a new member who the Iota believes is within three weeks of the Pillars.
10. Officer-elects will be installed at the same meeting they are elected. In the event that any officer-elect is absent from the meeting at which he is elected, he must be installed as an officer, as described in the Constitution and Acts, at the first regular Colony meeting at which he is present.

### **Section C: Filling Vacancies:**

1. In the event of a vacancy of an elected office, the Alpha may select an active brother in good standing to fulfill any duties, which require immediate attention, of the vacant office until such time as it is feasible to conduct an election.

2. A special election shall be called during a regular Colony meeting as soon as possible as the vacancy of an office becomes known. The election shall either immediately follow nominations or be held at the next regular Colony meeting.

3. All rules for regular elections shall be observed, including the installation of the new officer as described in the Constitution and Acts.

#### **Section D: Impeaching Officers:**

1. A motion must be made for impeachment.

2. If the motion passes, the officer being impeached must stand before the judicial board.

3. The judicial board will rule using normal procedures.

4. Once the judicial board has reported back to the Colony, the ruling can only be overturned by a 2/3 vote by the Colony at the antecedent Colony meeting, if a vote is so called for.

#### **Article IV. Duties of Officers**

##### **Section A: Duties**

1. All officers shall possess all the powers and duties granted to them by the Constitution and Acts, in addition to the following duties.

##### **Section B: Alpha's Duties**

1. The Alpha shall be responsible for initiating action outside the normal operating procedures of the Colony, should a situation arise requiring such action.

2. He shall make certain that at least one advisor attends meetings at least once per month during the academic year.

3. He shall insure that the Colony conducts brotherhood building activities at least once per month.

4. He shall insure that the Colony representative attends all I.F.C. council meetings throughout the year.

5. He shall insure that the Colony complies with all University policies regarding recruitment, hazing, alcohol, drugs and risk management.

6. He shall insure that a Colony representative meets with the Greek advisor at least once every two weeks to discuss their office, chapter operations, or another fraternity/chapter related topic.

7. He shall insure the Chapter submits all required information and documentation to the University when requested.

8. He shall organize and appoint chairmen to all non-standing committees, and at the time of inception of said committees shall state the objectives to be fulfilled.

9. He shall dissolve all such committees upon completion of their objectives.

### **Section C: Beta's Duties**

1. The Beta shall be in charge of supervising all standing committees and non-standing committees.

2. He shall assume the role of Alpha in his absence or if the office becomes vacant.

3. He shall head the Mitchell Chapter Standards submission.

4. He shall oversee the documentation of officers on their positions for MCS.

5. He shall train the officers on documentation strategy for MCS.

6. He shall assist the Alpha in the day to day monitoring of the Colony.

7. He shall help facilitate officer retreats and transition.

10. He shall report directly to the Alpha.

### **Section D: Pi's Duties**

1. The Pi shall be responsible for maintaining an organized, up-to-date academic file for the use of the Colony.

2. He shall, in the absence of the Alpha and the Beta, assume the duties of those officers.

3. He shall create and/or facilitate the creation of active member academic probation criterion and be responsible for the enforcement of said criteria.

4. He shall have a program to promote scholarship among members (i.e. the making the grade program)

5. He shall report directly to the Alpha

6. To be eligible for this position, the candidate must be have a 3.0 or higher.

### **Section E: Sigma's Duties**

1. He shall post all enacted amendments or resolutions of the Colony within forty-eight hours of enactment.

2. He shall create or update a contact list of all members and alumni at the beginning of each semester.

3. He shall keep minutes at all regular and executive council meetings.

4. He shall make sure that all required information is sent to the International Headquarters when requested.
5. He shall see that each of the officers present reports at each of the regular meetings. He shall also see that these reports are properly filed.
6. He shall supervise all liaisons of the Colony.
7. He shall take attendance at each Colony meeting. All members who expect to be absent for a Colony meeting must report to the Sigma.
8. He shall report directly to the Alpha.

#### **Section F: Tau's Duties**

1. He shall produce a budget for the next semester at a minimum of the last meeting of the current semester or before; he shall present the budget to be approved by the Colony.
2. He shall collect all fines levied by other officers.
3. He shall submit to an audit by the Alpha by the third week of the semester.
4. He shall use every effort to secure prompt liquidation of all debts due the Colony and upon receipt of any monies or remittances due the Colony, shall immediately prepare a proper receipt, giving the original to the payee and retaining the carbon copy for entering upon the records of the Colony.
5. He shall oversee all fundraising committees assigned to him.
6. He shall update the Colony as to the balance of all accounts at every meeting.
7. He shall maintain a posted list of brothers who have outstanding balances, available to all members of the Colony.
8. He shall maintain a checking account with the University's Federal Credit Union, under the name of Alpha Iota of Phi Kappa Sigma. He shall deposit all monies and remittances received by him in said bank.
9. He shall prepare, or cause to be prepared, the filing of the taxes of the Colony.
10. He shall report directly to the Alpha

#### **Section G: Iota's Duties**

1. The Iota shall see that all brothers are present for mandatory initiation functions.
2. He shall supervise and administer the big-little brother program; at the second new member meeting, he shall choose an active brother for each new member as a big brother, who shall be advisor and counselor to the new member and do all in his power to guide the new member toward initiation.

3. He shall educate the brothers in the secrets and history of Phi Kappa Sigma at least once per week.
4. He shall make sure that the new members are properly educated using the Pillars program.
5. He shall act as the liaison between new members and active brothers.
6. He shall inform the Director of Student Involvement and Leadership Office of the candidates for Initiation at least seven days prior to the Initiation to ensure that these candidates are eligible for said Initiation.
7. He, along with the aid of the Pi, shall be responsible for matters relating to Membership Development.
8. He shall report directly to the Beta.

#### **Section H: Upsilon's Duties**

1. He shall maintain in the Colony file a complete and correct file of the addresses of the alumni of the Colony and any other persons of firms with which there may be considerable correspondence.
2. He shall inform the Colony Advisor, faculty advisor, and any other person as to the time of all regular and special meetings at which they must be present.
3. He shall be responsible for organizing alumni activities, including .
4. He shall report directly to the Beta.

#### **Section I: Theta's Duties**

1. The Theta shall be responsible for the proper upkeep and day-to-day condition of the Colony room and all property.
2. He shall act as teller for all elections and ballots held in the Colony Room.
3. He shall ensure privacy and security of all Colony functions as deemed necessary.
4. He shall act as the Risk Management Chair for the Colony.
5. He shall report directly to the Beta.

#### **Section J: Chi's Duties**

1. He shall be in charge of Recruitment.
2. He shall be the Chairman of the Recruitment Committee.
3. He shall use the Foundations manual to set recruitment policy, subject to the approval of the Colony.

4. He shall prepare and maintain a legible and complete record of the Colony's prospective members.
5. He has the power to extend a bid to any prospective member he sees fit for the organization upon a majority vote from the Colony that approves of the Chi's choice.
6. He may propose other Recruitment functions during the school year as needed.
7. He shall extend, or cause to be extended, to prospective members the invitation to pledge when the Colony has favorably decided on such an invitation and shall assist in pledging those prospective members who accept the invitation.
8. He shall report directly to the Beta.

#### **Section K: Psi's Duties**

1. He shall submit a list of social functions and a budget for the upcoming semester to the executive board before the beginning of the semester during which the events will occur.
2. He shall schedule brotherhood activities for the Colony to occur no less than once per month.
3. He shall organize and coordinate parties, mixers and other social events with Greek organizations at Institution and any other groups that are to be involved and that they fully comply with both FIGP guidelines and the International Fraternity's Risk Management policy.
4. He shall be responsible for all social media and public relations of the Colony.
5. He shall report directly to the Beta.

#### **Section L: Phi's Duties**

1. The Phi shall take charge of all philanthropy and community service events and be responsible for all subsequent hours the Colony earns.
2. He shall act as the liaison between the Colony and all volunteer organizations.
3. He shall be in charge of monitoring community service hours.
4. He shall be in charge of documenting community service hours and events for MCS.
5. He shall report directly to the Beta.

#### **Article V. Meetings**

##### **Section A: Regular Meetings**

Regular meetings of the Colony shall be held on every Monday, at 6:00 PM. Exceptions being that no regular meetings shall be held during Recessed Colony and the week of final exams. All regular meetings shall be called by the Alpha, or, in his absence, a member who the Alpha selects to call a regular meeting.

## **Section B: Special Meetings**

Special meetings may be called by the Alpha, unless specified otherwise, provided that he give at least seventy-two hour notice and a quorum is expected.

## **Section C: Recessed Colony**

Recessed Colony is defined as any time that classes are not in session (Spring/Fall Breaks, semester breaks, etc.) and the summer semester.

## **Section D: Meeting Procedure**

1. The Colony Room shall be used exclusively for meetings and initiations. It shall be appropriately decorated and furnished. Only initiated members of the Colony shall be allowed access thereto.

2. The following order of business shall be used in every meeting by the Colony, as outlined in Act VII of the Constitution and Acts:

- a) Call to order and roll call
- b) Reading of a section of the Constitution and Acts or Colony Bylaws
- c) Reading of minutes of the previous meeting
- d) Communication and letters
- e) Proposals and election of New Members
- f) Initiation
- g) Reports of Officers and Committees
- h) Election of Officers
- i) Installation of Officers
- j) Unfinished business
- k) New Business
- l) Comments by the Colony Advisor, Academic Advisor, and/or guest(s)
- m) Correction of minutes
- n) Second roll call
- o) Closing comments
- p) Adjournment

4. When necessary, certain features may be omitted.

5. A member arriving late to a meeting shall be recognized so that he may be accounted for by the Sigma as present. A member should not be summoned from the meeting to answer telephone calls except in emergency. A visiting member should be introduced to the assembly by the Alpha.

### **Section E: Quorum**

A quorum is defined as fifty percent plus one person of the active members of the Colony in good standing, excluding the members specifically excused by the Alpha, shall be required in attendance at a meeting in order to enact governing or taxing legislations.

### **Section F: Voting Privileges**

Only the active brothers in good standing shall have the right to vote on any motion brought before the Colony.

### **Section G: Proxy Vote**

Only active brothers in good standing shall cast a vote by means of a properly executed proxy on legislation previously considered in Colony meetings. Such proxy votes can be sent in via text, e-mail, or writing to any member of good standing. Proxy votes should include date and reference to legislation on which proxy is to be used. All such proxies shall be included in the vote on their related legislation only.

### **Section H: Disorderly Conduct**

The presiding officer shall have the authority to expel a person from a meeting for, in his opinion, actions that are disorderly or disruptive in nature.

## **Article VI. Executive Board**

### **Section A: Definition of Executive Board**

The Executive Board shall be a committee of the Alpha, Beta, Pi, Sigma, and Tau whose purpose shall be the review and recommendation concerning those matters brought before it.

### **Section B: Meeting Times**

Executive Board meetings shall be called by the Alpha, or ranking officer, on a weekly basis, unless otherwise specified. The Executive Board shall set the day of the meetings near the beginning of each semester.

### **Section C: Agreeing on a Recommendation**

The Executive Board shall pass a recommendation on all proposals that are brought before it. They shall agree on a recommendation based on a majority vote of its committee members. All members of the committee must be reached for their vote if it may be decisive. If a brother holds more than one office then he shall have only one vote.

## **Section D: Colony Action**

When the Executive Board passes a recommendation, it shall be brought up verbatim at the succeeding Colony meeting. The Colony shall discuss the recommendation then either accept the recommendation as worded and enact it accordingly or reject it. If rejected, the Colony may recommend amendments then send the proposal back to the council, or drop the matter entirely. A majority vote will be needed to accept the council's proposal.

## **Article VII. Committees**

### **Section A: Non-Standing Committees**

1. The Alpha, with the input of the individual officers, shall appoint committees as he sees necessary to perform distinct duties. All such committees shall be supervised by the Executive Board and chaired by an active brother in good standing appointed by the Alpha.

### **Section B: Standing Committees**

1. Social Committee: Responsible for the Colony social calendar that shall be submitted for approval no later than two weeks before the proceeding semester.
2. Philanthropy/ Community Service Committee: Responsible for the organizing and planning of philanthropic and community service events.
3. Scholarship Committee: Responsible for the success of the scholastic program which includes, but is not limited to, academic teams, implementing and updating the Arches Development program, and the Pillars program.
4. Recruitment Committee: Responsible for organizing various recruitment events throughout the semester.
5. Bylaws Review Committee: Responsible for the review and update of the Colony bylaws as needed. The committee shall meet at a minimum of one time per academic year. The Sigma shall chair the committee to ensure compliance with all rules and regulations that govern the Colony.

## **Article VIII. Finances**

### **Section A: Chapter Accounts**

The Chapter shall have one primary account for dues. Secondary accounts may also be established for large fundraising, philanthropic or community service projects, and the Colony reserve savings.

### **Section B: Bills**

1. Collection of Bills: The due date for bills shall be set by the Tau. If a payment plan is approved by the Tau the brother is subject to a new set of due dates. Everyone must pay his bill

by this date or arrange a payment plan with the Tau (such a payment plan must be written). Otherwise, he will be penalized **10% late fee** that is not appealable. The date to arrange a payment plan is the same day as the due date. A collection agency may be used to assist the Tau. The Tau must submit all of these plans to the Alpha for approval.

2. Changes in Dues and Assessments: Resolutions that deal with changes in membership fees and/or any assessments must be approved by a two-thirds of the active brotherhood.

3. The Tau will create a dues contract before each semester that all members must sign. This contract will include the due date and explain how to create a payment plan with the Tau. The fine for not paying dues or arranging a payment plan by the due date will be stated in the contract as well.

### **Section C: Fines**

1. All fines not mentioned in these bylaws must be proposed in a Colony and Executive Board meeting prior to their implementation and are subject to executive board approval. Each approved fine will be listed in the schedule of fines below: (Excused absences are allowed without punishment if approved by the Alpha)

2. Missing Mandatory Event (includes Open 'Dores): \$50 fine

3. Attending a social event past the due date without paying dues by due date or arranging payment plan: \$100. This clause only applies to social events held during the semester in which the member has not paid his dues or arranged a payment plan. The Tau determines which social events will have this \$100 fine, and this fine will be identified to all members who have not paid dues or arranged a payment plan before designated social events.

4. Property Damage (Meet with Theta within 48 hrs.) (Full liability) + \$50 or 25% of the price of the item, whichever is lower, for each week the item isn't replaced (if the Theta is notified within 48 hrs.)

### **Article IX. Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order shall govern the Colony in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Colony may adopt.

### **Article X. Conflict Resolution**

#### **Section A: Internal Efforts**

1. Any conflict within the membership of the Colony that warrants, at the discretion of the Alpha, an open discussion of all members, there will be a meeting called no sooner than 2 days and no later than 10 days, depending upon the severity of the conflict, and at the discretion of the Alpha, from the onset of said conflict.

2. All situations denied immediate response will be discussed so long as the majority vote of active brothers present is in favor of the discussion.
3. Discussion will be overseen by the Alpha in an orderly fashion.
4. The Alpha alone possesses the right to either move to close the floor on grounds of reaching a resolution, or move to close the floor on grounds of failure to reach a resolution. The Alpha's motion requires 2/3 vote of active brothers present to pass. Objections will be dealt with in accordance to ARTICLE V, Section H.
5. In the event that the Alpha is directly involved with the conflict, then the next highest ranking officer not involved with the conflict will take on the duties of the Alpha as described above.

### **Section B: External Efforts**

1. In the event of failure to resolve the conflict within the Colony, an appropriate source outside of the Colony will be sought for advice.
2. Adhering to advice received by the outside source, both the Colony and the outside source will work together to bring about a suitable resolution.

### **Section C: Judicial Board**

1. The purpose of the Judicial Board will be to present an alternate means of resolving Colony conflicts internally when said conflict appears to be more than the Executive Board can easily resolve in an open discussion.
2. The five highest ranking officers in the Colony will serve as the Judicial Board.
3. The process of the Judicial Board is as follows:
  - a) The member brought on charges will either accept or refute the charges, if he accepts he will state the reasons for his actions. If he refutes the charges he can present his case to the Judicial Board, calling witnesses as necessary.
  - b) Witnesses and all members involved shall be sworn to secrecy about the proceedings of the trial. Excepting instances where outside institutions or people need to be contacted to enact the resolution.
  - c) The Sigma, or in the event that he is replaced, the brother elected to take his place, will keep thorough records of all meetings and investigation procedures of the Judicial Board during the proceedings.
  - d) Each case will be closed when the Judicial Board has reached a suitable resolution agreed upon by majority vote or when by unanimous vote the Judicial Board agrees that no fair resolution can be reached.

5. The Judicial Board shall be at recess during Institution breaks, holidays, and at other times as the Alumni Advisor sees fit.

### **Section E: Report of Resolution**

1. Upon resolution of the conflict, either internally or externally, all appropriate outside sources will be contacted and informed, in detail, of all conflicts and steps taken by the Colony to reach an accepted resolution.

2. Upon voting a conflict to go before the Judicial Board, all appropriate outside sources will be contacted and informed of the decision and thereafter updated weekly until the case is closed.

3. All final resolutions will be brought before the Colony in full detail.

### **Article XI. Appeals**

1. **Appealing:** Appeals may be filed with the Colony Alpha within 48 hours of the decision of the Judicial Board. An accused party may appeal the decision of the Judicial Board, or the penalty assessed by the Judicial Board. The Executive Board shall decide if the appeal warrants action by the Colony. Should the Executive Board decide that Colony action is warranted, the appeal shall be brought before the Colony at the next regularly scheduled Colony meeting. In the event of a new member filing an appeal, a special appeal meeting, at which a quorum of Active Members are present, shall be held.

2. **Appeal Process:** At the Colony meeting at which the appeal will take place, the Chair shall report the findings of the Judicial Board again. This shall involve reading either the full or condensed versions of the report of findings. Then, the complainant shall explain to the Colony why they filed their complaint. Next, the accused party shall be given time to speak. He shall explain to the Colony the reasoning behind his appeal. Lastly, the floor shall be open for questions to the Chair, complainant, or accused. After time for questions has been closed, the Colony shall immediately vote by secret ballot to uphold or overrule the decision of the Judicial Board. A decision may be overruled by a 2/3 majority of votes cast, a quorum being present. Should the Colony overrule a decision of or penalty assessed by the Judicial Board, the complaint against the accused shall be dropped.

### **Article XII. Chapter Membership Agreement**

1. Membership agreements are required to be signed and turned in with new member fees.

### **Article XIII. Permanent Resolutions**

#### **Resolution 1 – Rules**

Rule 1 University rules regarding Fraternities shall be enforced by the Alpha.

Rule 2 It is not the object of this Article to dictate the morals of the members of this Colony, but rather to guide the members to a better and cleaner life as set forth in Article II of the Constitution.

“The Objects of this Fraternity shall be the promotion of good fellowship and the cultivation of the social virtues among its members; the protection of the just rights and of the best interests, present and future, individual and collective, of all those who shall be associated together as members of this Fraternity; the encouragement of good scholarship and breadth of training for its members; and cooperation in the educational and cultural programs of institutions of higher education in which Chapters are located.”

Rule 3 Any action of the Alpha can be overruled by a majority vote of the Colony at a regular meeting.

Rule 4 A member who creates a public disturbance or incident which results in damage to any property shall pay for all repairs, perform an additional five hours of community service, write a statement of apology, and, at the discretion of the Judicial Board, attend at least two counseling sessions, relating to the incident, offered by the Institute. It shall be the duty of the Alpha to present the issue to Judicial Board for consideration.

Rule 5 A member who creates a public disturbance or incident while under the influence of alcohol shall perform an additional five hours of community service and attend at least two counseling sessions, relating to the incident, offered by the Institute. It shall be the duty of the Alpha to present the issue to Judicial Board for consideration.

Rule 6 A member who instigates a fight or strikes a non-member of the Fraternity while on the campus of the Institute will have their status in the Colony discussed and amended by the Judicial Board.

Rule 7 A member who blatantly disrespects, through multiple, recurring incidents or one incident large enough to warrant the Judicial Board’s involvement, another member shall write a statement of apology to the person(s) involved and submitted to the Sigma and Alpha, which shall be read in front of the Chapter. It shall be the duty of the Alpha to present the issue to Judicial Board for consideration.

Rule 8 A member who has shown insubordinate action(s) against a Judicial Board decision shall be brought up for discipline by the Executive Board of the Fraternity, as outlined in Act 16 of the Constitution and Acts of the Fraternity

Rule 9 Under no circumstances shall any act of hazing, sexual assault or harassment, and/or prejudice be tolerated by any member of the Colony. Instances of such actions will be immediately reported to the proper third party and to the Alpha who will disseminate the information to either the Judicial Board for action or to whomever he deems necessary to insure compliance.